

ATTENDANCE: Commissioner Wayne Brosius, Clarion County; Commissioner Eric Henry, Crawford County; County Executive Kathy Dahlkemper, Erie County; Commissioner Robert Snyder, Forest County; Commissioner Tricia Durbin, Warren County

ABSENT: Commissioner Chip Abramovic, Venango County

BOARD STAFF: Janet Anderson, Deb O'Neil, Erin Shaffer, Julie Price, Carrie Symes, Jackie Hamilton

VISITORS:

Attorney Joe Keebler, Solicitor
Tyrone Clark, NWPA Job Connect Board (Chair)
Diona Brick, Fiscal Agent/County of Venango
Benjamin Wilson, PA CareerLink® Operator
Donald Crenshaw, NWPA Job Connect Board

Erin Sekerak, NWPA Job Connect Board
Hope Lineman, NWPA Job Connect Board
Jack Hewitt, NWPA Job Connect Board
Laura King, NWPA Job Connect Board
Anita McCoy, GECAC

WELCOME/ROLL CALL/VISITOR RECOGNITION/PUBLIC COMMENT

County Executive Dahlkemper called the meeting to order at 10:12 am. Roll call was taken. It was noted that there was a quorum.

CONSENT AGENDA

The consent agenda portion of the meeting included the following:

- a. Approval of May 14, 2021 Meeting Minutes
- b. Approval of Programmatic Oversight Report

MOTION

It was **moved** by Commissioner Snyder and **seconded** by Commissioner Henry to approve the consent agenda as presented. All were in favor. **Motion passed and carried.**

APPROVAL OF RISK ASSESSMENTS REPORT

County Executive Dahlkemper noted that as with the board, this vote is to approve that the report has been conducted and is accurate.

MOTION

It was **moved** by Commissioner Brosius and **seconded** by Commissioner Snyder to approve the Risk Assessments Report as presented. All were in favor. **Motion passed and carried.**

REVIEW OF ACTION ITEMS

None.

APPROVAL OF FISCAL REPORT

Diona Brick referred to her provided report, which was covered at length during the NWPA Job Connect board meeting.

MOTION

It was **moved** by Commissioner Brosius and **seconded** by Commissioner Durbin to approve the Fiscal Report as presented. All were in favor. **Motion passed and carried.**

APPROVAL OF REVISED REGIONAL AND LOCAL PLANS

This item was covered at the NWP Job Connect board meeting and also requires a vote from the CLEO board.

MOTION

It was **moved** by Commissioner Snyder and **seconded** by Commissioner Brosius to approve the Revised Regional and Local Plans as presented. All were in favor. **Motion passed and carried.**

NWPA JOB CONNECT BOARD MEMBERSHIP

BOARD MEMBERSHIP CHANGES

Janet Anderson noted that the board's membership is compliant at this time.

EXPIRING APPOINTMENTS

Janet Anderson reported that the next expiring appointment is at the end of June 2022.

ATTENDANCE HANDOUT

This informational handout was included in the packet.

UPDATES

There were no additional updates.

NWPA JOB CONNECT STAFF REPORT

Ms. Anderson noted she covered all the highlights of the report at the NWP Job Connect board meeting.

OTHER BUSINESS

Janet Anderson noted that coming changes to the Sunshine Act may require that the boards return to in person meetings; the state oversight division is looking into how to move forward. Any changes are expected to affect the September meetings. It was noted that there is merit in both virtual and in person meetings, but safety must be considered and as such virtual should always be an option for participation. The solicitor noted that the emergency declaration did allow for virtual meetings in some instances, but now that it has been repealed there is confusion on who is required to meet in person at all. The CLEOs suggested meeting virtual then consider meeting again in person, pending further guidance from the state. The solicitor noted that he would also try to get clarification.

REVIEW OF ACTION ITEMS

None.

ADJOURNMENT

MOTION

It was **moved** by Commissioner Durbin and **seconded** by Commissioner Snyder to adjourn the meeting. All were in favor. **Motion passed and carried.**

The meeting adjourned at 10:28 am.

| Meeting Advertised in The Meadville Tribune on June 25, 2021 | | |
|--|---|--------------------|
| Minutes Submitted | Jacqueline Hamilton | September 10, 2021 |
| Minutes Approved | Chief Local Elected Officials Board | September 10, 2021 |
| Minutes Posted | https://www.nwpajobconnect.org/ | September 10, 2021 |